UC Berkeley
Transfer Student Guide
A GUIDE TO ASSIST YOU IN YOUR TRANSITION TO CAL
2013-2014

Transfer, Re-entry, and Student Parent Center
Centers for Educational Equity and Excellence
University of California, Berkeley

100 César Chávez Student Center
510-642-4257
trsp.berkeley.edu
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Welcome to UC Berkeley!

This Transfer Student Guide was developed by the Transfer, Re-entry and Student Parent Center (TRSP) at the University of California, Berkeley. We have joined with the Educational Opportunity Program (EOP) to form the Centers for Educational Equity and Excellence (CE3) within the Division of Equity & Inclusion. Our mission is to provide support services for transfer students, re-entry students, student parents, veterans, and current/former foster youth. This guide is intended to answer many of the questions you, as first semester transfer students, may have as you begin the transition to UC Berkeley. We have included information to assist you with selecting courses, exploring your housing options, getting involved in student life, academic success strategies, information on career planning, campus resources and more. We look forward to helping you explore, thrive, and excel as Golden Bears.

The Transfer, Re-entry, and Student Parent Center Staff

Eva Rivas
TRSP, Executive Director
erivas@berkeley.edu
(510) 643-5740

Lorena Valdez
Program Director
Transfer Student Services
lvaldez@berkeley.edu
(510) 643 6285

Ron Williams
Program Director
Re-entry and Veterans
Student Services
ronwilliams@berkeley.edu
(510) 642-7417

Deborah Lowe Martinez
Program Director,
Cal Independent Scholars Network
dlowemartinez@berkeley.edu
(510) 642-6151

Ginelle Perez
Program Director
Student Parent Services
ginelle@berkeley.edu
(510) 643-5729

We dedicate this year’s guide to the memory of José Felix Mayen who dreamed big and never gave up.

A special thanks to the University Section Club and all the transfer student staff and interns who help make this guide possible. For questions regarding the Transfer Student Guide please contact Lorena Valdez at lvaldez@berkeley.edu or call (510) 643-6285
UC Berkeley 2013-2014 Academic Calendar

**Fall Semester 2013**

TeleBEARS Begins Monday, April 08 2013
Fee Payment Due N/A

**FALL SEMESTER BEGINS**

FALL SEMESTER BEGINS Thursday, August 22, 2013
Instruction Begins Thursday, August 29, 2013

**Academic and Admin. Holiday**

Homecoming Monday, September 02, 2013
N/A

**Academic and Admin. Holiday**

Monday, November 11, 2013

**Academic and Admin. Holiday**

Thursday, November 28, 2013 -- Friday, November 29, 2013

**Classes End**

Friday, December 06, 2013

**Reading/Review/Recitation Week**

Monday, December 9, 2013 -- Friday, December 13, 2013

**Last Day of Instruction**

Monday, December 16, 2013 -- Friday, December 20, 2013

**FALL SEMESTER ENDS**

Friday, December 20, 2013

**Academic and Admin Holiday**

Tuesday, December 24, 2013 -- Wednesday, December 25, 2013

**Academic and Admin Holiday**

Tuesday, December 31, 2013 -- Wednesday, January 1, 2014

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**Spring Semester 2014**

TeleBEARS Begins Monday, October 15, 2013
Charter Gala To be determined
Fee Payment Due Tuesday, January 15, 2014

**SPRING SEMESTER BEGINS**

Tuesday, January 15, 2014

**Academic and Admin. Holiday**

Monday, January 21, 2014
Tuesday, January 22, 2014

**Instruction Begins**

Monday, February 18 2014

**Academic and Admin. Holiday**

Monday, March 25, 2014 -- Friday, March 29, 2014

**Spring Recess**

Friday, March 29, 2014

**Academic and Admin. Holiday**

Saturday, April 20, 2014

**Cal Day**

Friday, May 03, 2014

**Classes End**

Monday, May 06, 2014 -- Friday, May 10 2014

**Reading/Review/Recitation**

Friday, May 10, 2014

**Last Day of Instruction**

Monday, May 13, 2014 -- Friday, May 17, 2014

**Final Examinations**

Friday, May 17, 2014

**SPRING SEMESTER ENDS**

Saturday, May 18, 2014

**Commencement**

Monday, May 27, 2014

**Academic and Admin. Holiday**

Monday, May 27, 2014
Ways to get involved and connect with the TRSP center

☞ **Enroll In Our Transition Courses**
Enroll in our 1 unit transition courses designed to help you make a successful transition to the university, increase your knowledge of campus resources and services, and build a network of support. Courses for continuing students focus on preparing for next steps and maximizing your time at Cal: trsp.berkeley.edu

☞ **Major Insights**
This program connects new transfer students with continuing transfer students in the same major. Learn about courses in your major, how to prepare for midterm exams, and other tips for managing upper division coursework in your major from a student mentor’s perspective. Sign up during the first week of classes by sending your request to trsp-majorinsights@berkeley.edu

☞ **Attend Academic and Enrichment Workshops**
Learn about resources and enrichment opportunities to help you meet your academic goals. Enrichment workshops introduce you to new ways to develop and expand your interests, skills and experience. Calendars are available by the 3rd week of the semester at the TRSP center.

☞ **Get Involved With These Student Organizations**
Develop leadership through community building by joining RTSA (Re-entry, Transfer Student Association), SPÁRR (Student Parent Association for Recruitment and Retention) and/or Transfer Colectiva, a multicultural student association providing support to transfer students

☞ **Participate in Service Learning Internships**
Develop leadership, student services experience, advocacy and mentoring skills through our 1-3 unit service learning internship opportunities. For additional information and an application, visit trsp.berkeley.edu

☞ **Explore Scholarships**
Learn about scholarship opportunities specifically for transfer students, re-entry students and student parents such as the Osher Re-entry Scholarship Program, Zachery Cruz Scholarship, Beverly Mullins Memorial Fund and the Judith Stronach Prizes in Poetry and Prose.

☞ **Join Us On Facebook (facebook.com)**
Become a fan of the Transfer, Re-entry and Student Parent Center on facebook and receive updates on services, events and other opportunities
Fall 2013 Transition Courses
For Newly Admitted
Transfer Students, Re-entry Students, Student Parents and Veterans

Transitioning to Cal: An Introduction to the Research University for Transfer Students

Education 198: One unit pass/not pass
Instructor and Course Coordinator: Lorena Valdez, 510.643.6285 lvaldez@berkeley.edu

This class is designed to help facilitate your transition to Cal by improving your knowledge of the research university and its resources, identifying key academic skills and strategies for upper division coursework and building connections and community. During the semester we will focus on areas that promote academic success such as critical reading, preparing for exams, time management, and academic writing. Students will actively explore campus resources and learn about internships, undergraduate research, study abroad and other enrichment opportunities. Enrollment is limited to 25 students per section.

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Adult Learners in Higher Education

Education 198: One unit pass/not pass
Instructor and Course Coordinator: Ron Williams, 510.642.7417 ronwilliams@berkeley.edu

Students participate in this discussion-based forum to address specific issues facing the re-entry adult learner during the transitional first semester at Cal. Course discussions and assignments are designed to refine study skills such as managing the heavy reading load, focusing writing skills for Berkeley standards, and balancing academics with personal and work environments. Due to its adult learning emphasis, this class affords the opportunity to connect with other re-entry learners who deal with concerns that are often different from traditional-aged students. Many re-entry students have said that this course was essential to their success at Cal!

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Once Upon A University: Student Parents in Higher Education

Education 98/198: Two units pass/not pass
Instructor and Course Coordinator: Ginelle Perez, 510.643.5729 ginelle@berkeley.edu

The goal of this class is to create a supportive learning community in which to master the unique challenges experienced by parents who are new to Cal and/or new to parenting. The course is designed to provide timely information, an understanding of financial aid resources, academic tips and shared strategies for balancing course load expectations with parenting imperatives. Course content is developed with student input, and includes class presentations, guest speakers, facilitated discussions, creative homework assignments (involving your children!) and hands-on class exercises.

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<td>Education 198:</td>
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<td>CCN: 23872 (for juniors/seniors)</td>
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Veterans in Higher Education

Education 198: One unit pass/not pass
Instructor and Course Coordinator: Ron Williams, 510.642.7417 ronwilliams@berkeley.edu

This course is designed to acclimate veterans to the opportunities and expectations of student life at UC Berkeley. Learn to maximize benefits and make the best transition to the Cal academic experience. This class affords the opportunity to connect with other new and experienced Cal veterans to gain insights and strategies for working with issues that are often different from the traditional student experience.

| Education 198 | Sec. | Thursdays | Time: 11-Noon | Room: TBA | CCN: TBA |

The Transfer, Re-entry, & Student Parent Center: 100 César E. Chávez Student Center / trsp@berkeley.edu / 510.642.4257 / http://trsp.berkeley.edu
TRSP TRANSITION WORKSHOPS
Designed for new TRSP students to address the key issues and topics as you begin your first semester

Transitioning to Berkeley Workshops: Get a jump start on your fall semester!

Understanding and Maximizing Financial Resources
Tuesday, August 20 from 6 - 7:30 PM

Getting Started in Undergraduate Research
Thursday, August 22 from 4:45 - 5:45 PM

What to Expect--Balancing Life and Academics
Thursday, August 22 from 6 - 7:30 PM

Welcome Workshops on August 28, 2011

10 - 11:30 AM - L&S Advising: Tools for Transfers
Noon - 1 PM - TRSP: Getting Started @ Cal Refreshments Provided
1 - 2:30 PM - Financial Aid: Maximizing Your Resources
3 - 4:30 PM - The Library: Navigating Services

Workshops take place in 100 of César E. Chávez Student Center
Some of the Differences Between Cal and Community College

1. A New Campus Culture
   a. Size: 6,651 acres, 6 colleges, 23,000 students
   b. Full time status requirement and requests for exceptions
   c. Living in and around Berkeley
   d. Decentralized campus structure
   e. Residential living vs. commuting

2. Academic Culture
   a. An increased academic workload
   b. Rigor of upper division coursework
   c. Making use of office hours with professors and graduate student instructors
   d. Using study groups to help you thrive academically

3. Course Enrollment Procedures
   a. Telebears on-line enrollment: Phases I, II and adjustment period
   b. Selecting the right courses: college and department resources, the Schedule of Classes and your major advisor
   c. Unit maximums, the pass/ not pass option, priorities for selecting courses
   d. Adding and dropping courses, and waitlists

4. College Policies and Procedures
   a. Requirements for graduation, unit caps, add and drop deadlines
   b. Declaring a major, impacted majors, double majors and minors
   c. Falling below minimum units required must be approved by your college

5. Institutional Values
   a. The universities mission
   b. Research and scholarship
   c. Participation & engagement
   d. Public service
   e. Student responsibility
   f. Integrity

6. Balancing Academics With Career and Graduate School Planning
   a. Short time to graduation
   b. Planning for next steps

7. Advising Services
   a. Admissions
   b. Financial Aid
   c. Major
   d. College
   e. Educational Opportunity Program
   f. Student Services
   g. Career Planning
   h. Peers

8. Opportunities!
   • education abroad
   • undergraduate research,
   • internships
   • public service
   • student organizations
   • student government
   • campus activities
   • work study
   • teaching a De-Cal Course
   • activism and leadership and more..

Lorena Valdez
Program Director
Transfer Student Services
Transfer, Re-entry, and Student Parent Center
lvaldez@berkeley.edu
(510) 643-6285
1. Decide Where You Want To Live and What You Can Afford
By the first week of June (for Fall admits) or by October 1st (for Spring admits) you must decide if you want to live in UC Berkeley on campus housing. Applications must be submitted by these deadlines. You must weigh the cost of campus housing against the total cost of attending UC Berkeley in order to determine if this option is financially feasible for you. Financial aid recipients be aware that your aid may not cover the entire cost of housing. Consider the housing offer carefully. The university expects students to budget accordingly. If you enter into a housing contract and later decide that you cannot afford the cost and wish to cancel, you will face a cancellation fee. Cancellations are based on the Housing Office's ability to reassign the space to a student on the wait list. Other housing options can be found on page (?) of this guide. Costs of attending UC Berkeley can be found on the financial aid website: http://students.berkeley.edu/finaid/home/cost.html

2. Submit Transcripts and Other Required Documents to the Admissions Office by the Deadlines
Carefully review all of the on-line information on MyBerkeley Application. You are responsible for completing and submitting all the necessary forms by the required deadlines. Your admission is conditional until you have successfully satisfied all of the “Conditions for Admission.” Failure to submit the necessary documents such as transcripts, AP scores, and IGETC certification (for those of you fulfilling IGETC) by the required deadlines can put your admission in jeopardy. Similarly, be sure to inform your admissions officer of any changes to your spring class schedule as indicated in MyBerkeley Application. You will find your advisors contact information on the first page of MyBerkeley Application.

3. Attend Cal Student Orientation for Transfer Students (CALSO)
At Calso, you will be given your first opportunity to enroll in classes for the coming semester. Students who do not attend (or cannot) will have to wait until the completion of all summer orientation programs in order to register. Although the orientation program for new students is not mandatory, we strongly encourage you to attend. At orientation students meet with major and college advisors and learn about many campus resources and services. If you do not plan to attend an orientation program, be sure to inform the Calso program so that registration information can be sent to you via e-mail at a later date. http://services.housing.berkeley.edu/NSS/Content/Welcome.html

4. Do Your Homework Before Attending Calso
Much of the information you will need about your major and enrolling in courses can be found on-line. Most colleges and major departments on campus use on-line websites in order to provide information on department courses, policies, and procedures. It’s a good idea to refer to the on-line information provided by your major department and college before attending Calso so that you can prepare questions for your college and major advisors during Calso. Also, if you are in the College of Letters and Science consider completing “Academic Orienteering an online program designed to assist L&S transfer students with course selection.

5. Attend New Student Receptions and Transfer Student Welcome Programs
Plan on attending programs and events for new students during welcome week, the week before instruction begins. The Transfer, Re-entry and Student Parent Center (that’s us) will host welcome workshops and events for new transfer students including workshops on topics of importance as you get ready to begin your first semester (see page 7). Other welcome programs can be found at http://welcome.berkeley.edu/
Selecting and Enrolling in Courses at Cal

PRIORITIES FOR CHOOSING COURSES
1. Remaining prerequisites for your major
2. Upper division courses for you major
3. American Culture requirement (if not yet completed)
4. Any breath courses you’ve not completed (IGETC satisfies all)
5. Six (6) upper division units outside your major department
6. Electives, which might include: courses of interest, internships, courses toward a minor

Consult your college advisor to confirm priorities for your class schedule
Here is a great list of student recommended courses:
http://resource.berkeley.edu/r_html/904recommend4.html

NOTE: by the end of the 5th week of the semester, you must be enrolled in the minimum units allowed by your college. In L&S, that’s 13!

TELEBEARS-ONLINE CLASS ENROLLMENT SYSTEM

Phase I
In Phase I, undergraduates can enroll in up to 10 units plus one physical education activity course (courses numbered 1, 2, 3, 4, or 5) for a total of 10.5 units; Units for waitlisted courses are included in these unit totals. You are free to adjust your schedule as long as you stay within the 10.5/12.5 unit limit.

Phase II
Phase II is your first opportunity to add more classes so that you can attain a full course load (L&S requires a minimum of 13 units). Your phase II appointment time can be found on bearfacts. In this phase of enrollment, you can add up to 16 units. However, keep in mind that if you are enrolled and/or waitlisted for 15 units, you would still be allowed to add or waitlist for another class (even if it takes you over 16). Both enrolled and waitlisted units are included as part of your unit total.

The Adjustment Period
You can continue to adjust your schedule via Tele-BEARS during the Adjustment Period, which begins the week before the beginning of instruction. During the Adjustment Period, you can add courses up to the maximum number of units allowed by your college or school. The ending date of the Adjustment Period (i.e., how long Tele-BEARS is available for a particular function) varies according your college. A $10 fee is charged for each class dropped after the second week of instruction. A $5 fee is charged to all students for each class added after the third week of instruction. Note: Students who are not officially registered by the end of the third week of instruction will be charged a $150 late registration fee. For more information on when you can access Tele-bears, adjustment periods and other rules and instructions go to http://registrar.berkeley.edu/telebears_calendar.html

Information taken from Office of Registrar and College of Letters and Science websites
Selecting Your Courses

Step 1: Visit the Departmental Website for Your Major:
Department websites provide important information on requirements and course selection for the major, contact information on the major advisor, how and when to declare the major, course descriptions, and departmental news and events.

Step 2: Utilize Advising Resources
Your college and major provides advisors to help you in planning your course schedule. Your major advisor specializes in information about the major. Major advisors are important resources for students and can assist with planning class schedules, declaring the major, requirements, policies and procedures. In addition, The Educational Opportunity Program (EOP) is another great resource for eligible students who wish assistance with academic advising.

Step 3: Consult Your College Resources
Consult your college for an official college guide publication that will help you navigate requirements, policies, procedures, academic options, declaring a major and more. Some policies and procedures may vary from college to college, so it is important to be familiar with your own college’s policies. You can download the complete Letters and Science guide at: http://ls-advise.berkeley.edu/fp/EYD.pdf

-The College of Letters and Science has designed an on-line tool called Academic Orienteering for the College of Letters & Science. http://ls-orientation.berkeley.edu/ws/

-The College of Engineering provides degree worksheets as a convenient way to track completion of degree requirements. http://www.coe.berkeley.edu/

-The College of Environmental Design provides a recommended list of courses for the first semester. http://www.ced.berkeley.edu/

Step 4: Use The Schedule of Classes:
Use the Schedule of Classes (SOC) to review course offerings for each semesters, find the total number of students allowed to enroll in a course, the number of seats already filled and the number of students currently on a wait list to get into the class. The (SOS) Also includes final exam schedules. Only available online: http://schedule.berkeley.edu/

Step 5: Review The General Catalog:
The catalog contains information on courses & curricula for each department. It includes major/minor requirements, course descriptions, unit value and more. The catalog is produced every 2 years and can be purchased at the campus bookstore. It is also available online: http://www.berkeley.edu/catalog/
Other Academic Planning Tips

☞ Take No More Than 13 units during your first semester at Cal: (strongly encouraged).
Take no more than the minimum requirement in your college. (In the College of Letters and Science that’s 13). In the first semester many of you will be negotiating the transition to a new college, city, campus, academic and social experience. Taking the minimum units allowable will give you an opportunity to manage the transition and adjustments while managing a reasonable course load.

☞ You Can Request a Reduced Course Schedule:
In the College of Letters and Science, you can request a reduced course schedule under certain circumstances. Some examples include: paid employment (minimum 15 hours worked per week), a recommendation from the Disabled Student Program, parenthood, extenuating medical or family reasons. For more information and procedures for filing, please visit the L&S website: http://ls-advising.berkeley.edu/faq/enroll13.html

Major Insights: The Transfer, Re-entry, and Student Parent Center at UC Berkeley has designed the Major Insights Program in order to connect new transfer students with continuing transfer students in the same major. Talk to an experienced student about which courses are more difficult than others, what test formats are most common, what skills are needed to succeed and much more. Send your request to trsp-majorinsights@berkeley.edu
No sooner than the first week of instruction.

Rate my Professors: a non-university affiliated site where students write reviews of professors and rate them based on difficulty, helpfulness, clarity, and overall quality: www.ratemyprofessors.com

Course Rank: CourseRank is the free planning tool that gives students unprecedented access to information about their classes, their professors and, most importantly, their options while at Berkeley. Students can anonymously rank courses they’ve taken, add comments, and rank the accuracy of each others’ comments. They can also shop for classes, get personalized recommendations, and organize their classes into a semester schedule or devise a four year plan.

☞ Consider the Pass Not Pass Option:
Some students choose the pass/not pass option when enrolling in some electives or requirements outside the major like American Cultures. This could be a good strategy especially if it allows you to focus more fully on the other core courses you have enrolled in for your major. The American Cultures requirement can be taken on a Pass / Not Pass basis but keep in mind that some courses can also fulfill major requirements in which case you must enroll in the course for a letter grade. Keep in mind that you have until the 10th week of the semester to convert a letter grade to pass/not pass. Consider your options carefully before deciding.

☞ Maximum Allowable Units For Certain Types of Courses:
16 units of special studies courses numbered 98, 99, 197, 198 and 199 (please consult the Earning Your Degree Guide for additional guidelines) http://ls-advise.berkeley.edu/fp/EYD.pdf Consult your specific college regarding requirements.

☞ Avoid Being Dropped From a Course You Have Enrolled In:
Go to the first class meeting of every class you are enrolled in. You can be dropped from the class if you fail to show up on the first day. Also, attend the first discussion section even if it is held before the first lecture. Drop the courses you don’t want by the end of the second week of classes so you can avoid the $10-per-class drop fee.
Keep This in Mind As You Add Courses

☞ Waitlists & How They Work
If you are unable to enroll in a course because it is full, you have the option of placing yourself on the course's waiting list. Note, however, that although you are on a waitlist, there is no guarantee that you will be added. Your chances of getting into a course for which you are waitlisted depends on a number of factors, such as whether the list is "automatic" or "manual," your position on the list, the size of the course, and whether spaces become available (due to other students dropping). One important strategy is to make yourself known to the professor and ask about your chances of getting added to the while keeping other course options open.

☞ Class Entry Codes
Some or all seats in a course can be reserved for Class Entry Codes (CECs). You must first seek approval from the instructor or department offering the course, and, if approved, you will be given a CEC, which must be entered when you add the course. Each CEC is unique and can be used only once; if you drop the course and decide to add it again, you must obtain a new CEC.

☞ A Series of Brief Videos on Advising (Youtube)
For new students, the College of Letters and Science created a series of brief videos so you can learn basics about advising and completing your degree. ls-advise.berkeley.edu/collegeoverview.html

☞ Credit Requirements for Graduation in the College of Letters and Science

120 Unit Minimum
You must complete at least 120 semester units to graduate. You may take more than 120 units as long as you graduate in no more than eight semesters (counting all the institutions you have attended). The semester in which you exceed 130 units if your final semester (single major).

60 L&S Units
Of the 120 units it takes to graduate, you must complete at least 60 in L&S courses (courses offered by an approved major program in the College).

36 Upper Division Units (numbered 100-199).

6 Upper Division Units Outside Your Major Department
Of these 36 upper division units, you must complete at least six (6) units from courses offered outside your major department. Courses outside your major department that are cross listed with courses offered by your department may not be used to fulfill this requirement.

From the College of Letters and Science
What You Need to Know About Your Major In the College of Letters and Science

☞ FILE A PETITION TO DECLARE A MAJOR IN A NON-IMPACTED MAJOR
You must file a Petition to Declare a Major with the college, even after having indicated your desired major on the application for admission to the university. Indicating a major on your application does not guarantee admission to the major. Before filing, inquire how to proceed at the department office of your chosen major as some large departments accept petitions only at certain times during the academic year. Before admitting you to the major, the department will assess whether you have fulfilled the pre-requisites and in some cases will require that you meet the grade-point requirements for the major.

☞ DECLARING IN AN IMPACTED MAJOR
Currently, eight L&S majors are capped: Art Practice, Economics, Environmental Economics and Policy, Media Studies, Operations Research and Management Science, Psychology, and Social Welfare. The majority of programs with caps in place involve GPA restrictions although, this may vary from major to major.

☞ CHANGING MAJORS / COLLEGES
Consult an advisor in the College if you are considering a change of major. It may or may not be possible. Some colleges will allow you to change majors only if the change keeps you within the maximum allowable units within the college. A college advisor can help you determine if a change in major is possible. Also, talk to an advisor from the major department you wish to major in to obtain further information and suggestions.

☞ GUIDELINES FOR DOUBLE MAJORS
You may not declare an additional major during the last semester before graduation. To declare a double major, you must submit a Double Major application, signed by each major adviser, to the Office of Undergraduate Advising, 113 Campbell Hall, where it will be reviewed by a College adviser for final approval.
- You must have satisfied departmental criteria for declaring a major and be in good academic standing (2.0 grade-point average or higher).
- You may use no more than two upper division courses to satisfy requirements of both majors.
- A double major will not be approved if you will have completed more than 136 units before your last semester. Therefore, begin to plan to double major at least a year before graduating.

☞ CHOOSING A MINOR
In conjunction with a major field, a minor can help you achieve a more well-developed expertise in related areas of study and add breadth to an undergraduate education. Currently there are 45 minors to choose from in the College of Letters and Sciences and 3 in the College of Natural Resources
For a complete list of all minors see: http://catalog.berkeley.edu/undergrad/minors.html
Final Reflection

Looking back on my first semester at Cal is sort of difficult for me. First, I'm still in it—towards the end, but in it. Time flew, perhaps unoriginal but an accurate maxim. Time flies when you're (not only having fun) extremely busy. Cal will keep you busy. I have learned to work on my time management skills for sure. There is no last minute, the-night-before cramming for exams here. The reading load is too heavy, the expectation too high, and the stress level too intense (you will collapse in tears if you try so DON'T DO IT). Having said that, relax a bit. The course material may be intimidating but it is also extremely doable. I found that the expectations, although high, are actually quite reasonable. Your professors understand you are a human...and an undergrad. They expect you to do the work, not turn out work for immediate publication.

Also, remember that everyone is in the same boat as you. Everyone feels overwhelmed, except for maybe like that 0.025% of the population that are super geniuses, but who wants to be them? I don't know them personally but I'm just going to assume that they have horrible interpersonal skills.

My first month here I was a mess. I had never been so insecure in my life. I was a transfer student and convinced that I was the mistake they warn you they didn't make at orientation. Perhaps my application had been, carelessly thrown in the wrong pile? I felt that I had been
thrown into upper division coursework completely unprepared. Not helping this feeling of unpreparedness was the fact that I was in an obscure humanities discipline that is not offered at the junior college level and was not even sure I knew what it was (I've actually just figured it out by the way—2 week until finals). My professors were intimidating, the students were intimidating. I was convinced I was not going to make it through the first semester. But I have. And my grades are decent: mostly A-s and B+s. I’ve worked for those grades mind you. I didn’t just show up and blow my junior college professor’s mind because I did the reading—which is an experience most of you are probably familiar with. The base assumption here is that you show up and do the reading—which barely earns you a spot, much less an A.

So my best advice is this. First, read the Education 198 reader. Read all of it. Do it now. Don’t wait until a particular section is assigned to you. It is helpful and also the easiest and quickest reading assignment you’ll have for the next two years. Read it all tonight and take the advice provided in it. It is a wise reader. Second, manage your time. Make a schedule. Figure out how much time you have available and prioritize your work load. Third, take a day off now and then. You will burn out otherwise. Of course this is assuming you have been working daily. If you have been procrastinating daily and prioritizing fun—work for an entire weekend and feel how amazing accomplishment feels, and repeat. Last, explore the campus. I do this weekly. I take a new path to class, cross a bridge, walk under an archway, pass by a stone bench or two. The campus is amazing! Someone in my Education 198 class said he felt like he went to school at Hogwarts. It is beautiful and intense and the quintessential collegiate atmosphere. I mean how many colleges have this architecture and landscape? Every time I feel Berkeley is too hard or stressful I wander around and think I go here, I get to go here. I take a picture of some amazing feature (building, statue, staircase, etc.), text it to my mom, and try harder.
Systems
Telebears: An interactive computer system that allows you to enroll in classes via the internet: https://telebears.berkeley.edu/telebears/home

MyFinAid View your financial aid award and access other information such as missing documents, how to convert a loan to workstudy, and more http://students.berkeley.edu/finaid/graduates/view_offer.htm

Bearfacts: Provides information regarding your registration, grades, financial aid billing, class schedule and more: http://bearfacts.berkeley.edu

Airbears: The campus wireless network, allowing members of the campus community and authorized guests to connect to the Internet via a CalNet-authenticated wireless service. http://ist.berkeley.edu/airbears/

DARS: The Degree Audit Reporting System, an on-line system that enables you to monitor your academic progress toward your degree. It provides information on which courses you’ve taken to meet the requirements, which courses you can take to meet unfulfilled requirements, which courses you will need to take if you change your major, and much more.

B-mail: The official Berkeley webmail provided to UC Berkeley students in order to access their Berkeley email account. You will need your CalNet ID and authentication password to log on.

CalNet Authentication: Campus wide single sign-on system. Students are asked to provide their user name and password for authentication. You will need authentication to log onto most campus systems including email, telebears, and bearfacts.

Cal 1 Card: The Cal 1 Card is your official campus ID. You'll need a Cal 1 Card to sign in at the residence halls, ride free on all AC Transit buses, and access meal plans at the Cal Dining locations. http://services.housing.berkeley.edu/c1c/static/parentswhat.htm

In the Classroom
GSI: Graduate Student Instructor (GSI is enrolled in a graduate program at Cal. GSI's earn a salary by teaching discussion sections and they are typically responsible for grading student work.

Reader: Usually a graduate student who is assigned to read midterm or final exams for the course. Some readers are required to post office hours while others are not.

Course Reader: This is a collection of essays, articles, or other documents that is compiled in a bound volume(s) and is considered required reading for the course. Most readers can be purchased at local copy centers near and around the campus. The course syllabus usually provides the information about where the reader can be purchased and how much it will cost, if not, check with your instructor.

B-Space Online tool that supports classroom activities and promotes interactive learning. Many courses have their own b-Space site where students can download course syllabi, participate in on-line discussion threads, review course material and more https://bspace.berkeley.edu/
Here Are Some Great 1-2 Unit Options

The Transfer, Re-entry, and Student Parent Center

Education 198 Transition Courses (1-2 Unit, P/NP)

These courses are designed to help facilitate your transition to Cal by improving your knowledge of the research university and its resources. Courses are specifically designed for transfer students, re-entry students (25 years and older), student parents, and veterans. Students work as a community of scholars on the opportunities and challenges that arise in the first semester. http://trsp.berkeley.edu

De-Cal Courses
http://www.decal.org

De-Cal is an organization run for Cal students, by Cal students. Last semester De-Cal offered over 100 courses ranging from 1-4 units. Some examples of course titles include: South Park De-cal, The Simpson’s and Philosophy, Blackjack and Poker, Assyrians: The Forgotten Ones, Stem Cells: Science and Society and many others.

Political Science 179 (1 units, P/NP)

Undergraduate Colloquium on Political Science: A lecture series which introduces you to political issues facing the state of California, the United States, or the international community. Class meets one hour a week, and often consists of guest speakers. The speakers bring life into modern issues which brings in much diversity.

Research Opportunities (for Academic Credit)
http://research.berkeley.edu

There are many research programs that give you the opportunity to work with faculty on a research topic or create one of your own. If you’re interested in graduate school or you simply want to further your analytical thinking skills on a topic of importance to you, this may be right for you. URAP (Undergraduate Research Apprentice Program) provides a great opportunity to get started in research by providing a long list of available research projects. Students of all majors are encouraged to apply. The deadline for applying is in the second week of the semester.

Lead Center
http://lead.berkeley.edu

The LEAD Center is a one-stop shop for UC Berkeley students looking to find leadership training, get involved with organizations, or receive advising for student groups. Many programs are available for academic credit. Leadership Development offers students programs, classes, mentoring, and social change opportunities to hone their leadership skills while engaging in the campus experience.

The Student Learning Center

Education 98/198 (2 units)

Study Strategies for Continuing Students assists students in enhancing their learning strategies, sharpening their time management skills, and maintaining health, well-being and balance given the challenges of studying at a large, competitive research university. http://slc.berkeley.edu/general/index.htm
More 1 to 2 unit courses for credit……

Education 197: Independent Field Studies
This course is designed to provide UC Berkeley students with the opportunity to gain experience in the education field while providing a service to the community. There are roughly 40 sections of Education 197 in various education settings such as Berkeley Public Schools etc. For more information, review the information sheet which can be found here: http://vocserve.berkeley.edu/research/eco/ap/ed97/sec1_info_sheet.pdf

Engineering 198 Distinguished Innovator Lecture Series (1 units, P/NP)
http://funginstitute.berkeley.edu/programs/distinguished-innovator-lecture-series
Originally a course designed by the College of Engineering to introduce undergraduate engineers to entrepreneurship via real-life accounts from today’s foremost entrepreneurs, the series is now open to all students and also includes venture capitalists and corporate innovators. The format of the lecture will vary at the option of the speaker. Most speakers prepare about 30 minutes of remarks, followed by 20 minutes of Q & A with the students. Other speakers who prefer not to have prepared remarks will conduct their lectures through an “interview” format with a faculty member.

Stiles Hall
info@stileshall.org
2400 Bancroft Way, Berkeley
Tel: (510) 841-6010
Stiles Hall is a private, nonprofit agency dedicated to serving the broader community while enriching the lives of University of California, Berkeley students. Stiles provides UC Berkeley students with academic credit for tutoring elementary school children in and around the Berkeley area. The agency’s mission is:
• To help low-income, inner city youth to stay in school and succeed.
• To engage University students in meaningful community service.
• To promote lasting interracial understanding, especially among future community leaders.
• To remain a center for real community, hope and democratic values.
Academic credit positions available

Starting Point Mentorship Program (1-2 units, P/NP)
(Become a mentor after completing a semester at Cal)
Transfer, Re-entry, and Student Parent Center
This program provides community college students with UC Berkeley student mentors that offer guidance, motivation and access to campus and community resources. The program is specifically designed to encourage students from backgrounds that are underserved and/or non-traditional in higher education (re-entry students, student parents, veteran students, low income, first generation college students, underrepresented students, disabled students, etc.) and encourages all students to explore their academic potential and prepare for transfer to UC Berkeley. Mentoring is completed by email, phone calls, campus visits, workshops, and the use of online technologies. Academic credit is available to Cal students interested in mentoring community college students. For additional information, please contact the Transfer, Re-entry, and Student Parent Center, located in 100 Cesar Chavez.
Q: How do I find out which courses/units transferred from my community college and what college requirements were satisfied?

A: The College of Letters and Science will send out a Degree Audit Report identifying the requirements you have satisfied towards the end of your first semester at Berkeley. If you don’t receive it, see an L&S advisor in 113 Campbell Hall.

Q: What is the maximum number of transferable units from a community college I can use toward graduation?

A: 70 Units. Anything above 70 units will receive subject credit only toward completing degree requirements.

Q: How do I find out what major prerequisites and major requirements were satisfied by my transfer courses?

A: Ask the major department you are interested in to evaluate courses you have taken at other institutions that might apply toward major requirements. Use the assist.org website to verify which community college courses are UC transferable. Be sure to bring unofficial copies of your transcripts when you visit an advisor.

Q: How often should I see a college advisor?

A: See a college advisor at least once a semester to verify all completed requirements and ensure your progress towards your degree completion. Avoid any final surprises.

Q: Do most junior transfers with IGETC completed declare their majors during the first semester?

A: Yes. Because IGETC completes the L&S Breadth Requirements, these students are able to concentrate almost exclusively on two things during their Cal careers: courses for the major and elective courses of special interest.

Q: What will happen if I do not declare my major during my first semester?

A: Your future registration may be delayed or blocked, and your eventual graduation may be delayed.

Fabrizio Mejia
EOP Director
119 Cesar Chavez Ctr
fmejia@berkeley.edu
In 1964, the Educational Opportunity Program was introduced at UC Berkeley as a faculty initiative to support the disproportionately small numbers of first-generation college and low-income students admitted to the University.

Today, all undergraduate students who meet ANY of the criteria below are EOP.

1) Low Income (Pell Grant or Dream Act Scholarship eligible as verified by Financial Aid)
   OR
2) First Generation College Student (Parent(s) have not graduated from a four-year college or university in the United States)
   OR
3) Historically Underrepresented Students

All EOP students benefit from individualized academic counseling, various support services, and extensive campus referral network. In addition, students who meet the “low-income” criteria are also offered the services and benefits listed under the financial assistance section of our website (including various grants and fee reductions).

Students are notified that they are considered EOP via MyBerkeleyApp upon admission. If you were not identified as EOP but feel you meet the criteria, you may apply directly to our office to verify your EOP status.

Highlight of Services:
- Academic Counseling
- Peer Academic Counseling
- Financial Assistance
- Undocumented Student Program (undocu.berkeley.edu)
- Graduation Gown Lending Project

Graduate school resources
- Kaplan, Princeton Review, Blueprint course fee reductions
- Letter of low-income verification

Join EOP @ Cal on Facebook, Twitter, and YouTube for the most updated information!
The primary academic support service for students at Berkeley is the SLC. The center helps students navigate the academic terrain, create networks of resources, and achieve academic, personal and professional goals. For more information on these services and others visit slc.berkeley.edu

**The Writing Program** offers by-appointment and drop-in writing tutoring for students taking 1B level courses and above. For more visit: http://slc.berkeley.edu/writing/

**Drop-in Academic Advice** offers sit down one-to-one time with a peer who is trained to listen, share experiences and strategies, give advice, and make referrals on a wide array of issues affecting Cal students like you. Get assistance with: time management, procrastination and goal setting, learning and study strategies, health, well-being and balance, personal and social issues

**Individual Appointments** are a consultation with one of the Study Strategies Program coordinators to enhance your skills and strategies as well as develop a plan of action to achieve academic and personal goals. Come in to get assistance with: time management, procrastination and goal setting, reading, note taking, writing, and exam prep. Contact Gonzalo Arrizon (imp8@berkeley.edu, 642-1330).

**Skills Workshops** one-and-a-half-hour, hands-on workshops aimed at enhancing your skills and strategies in a variety of academic areas, including: writing, reading, public speaking, lecture note taking. No sign-up is necessary; just go to the location indicated.

**Education 98/198 : Strategies for Success at Cal** is a 2 unit seminar assists students in making the transition to Cal by helping them enhance their learning strategies to meet the demands of Cal, sharpen their time management skills, and maintain health, well-being and balance in their lives. Sign up using TeleBears or come to the first class meeting.

**Services for Non-Native English Speakers (NNS)**
The Student Learning Center offers additional support for NNS writers, including grammar and word choice help, editing practice, and assistance with critical reading. For more information, contact the Writing Program Coordinators, Alberto Ledesma (643-5737) or Carolyn Swalina (643-9908).
Know Your Campus

The History: Founded in 1868, during the wake of the gold rush by leaders of the newly established 31st state, the University of California's flagship campus at Berkeley has become one of the preeminent universities in the world. Its early guiding lights, charged with providing education (both "practical" and "classical") for the state's people, gradually established a distinguished faculty (with 20 Nobel laureates to date), a stellar research library, and more than 350 academic programs.

Ludwig's Fountain: A Short-Hair Pointer named Ludwig became Cal's unofficial mascot in 1960. Right after the new Student Union building was completed, he would spend his days hanging around the Dining Commons but then quickly found the fountain near Sproul Hall. He became famous for spending his days playing with students around the fountain and leaving for home promptly at 5:30pm. He was so popular, in fact, that the Regents named the fountain after him in 1961. But all this lasted only until the fall of 1965, when his owners moved to Alameda.

Big "C": On March 18, 1905, the class of '07 and '08, then Freshmen and Sophomores, joined together to build a "C" in the hills by Berkeley. This was the end of the "Rush"; the Freshmen and Sophomores worked together for the first time, rather than fighting against each other. It was traditionally the sophomore's responsibility to take care of and guard (particularly when Stanford students may try to wreck it before a big game) the "C," and every Charter Day there was a ceremony in which the deed was transferred from one sophomore class to the next; the deed disappeared in the move to Doe Library.

The Campanile: An enduring symbol of UC Berkeley, Sather Tower, known as the Campanile, was completed in 1914 and stands 307 feet tall. An elevator ride to the observation platform at the 200 foot level provides visitors with a spectacular view of the entire Bay Area and of the campus. The Campanile houses a sixty-one bell carillon.

"Oski": At first, Cal students wanted to use a bear cub as their mascot: a real-life bear to cheer on their students during the football games. As the cubs grew, this idea was quickly and wisely abandoned. In 1941, however, a student inspired by William Rockwell '48 came to the game dressed in a padded size 54 yellow sweater, blue pants, oversized shoes, large white gloves, and a paper mache head caricature of a bear. And thus we have the Oski we know and love today.
## 10 Great Places to Study on Campus

### Transfer, Re-entry, and Student Parent Center
**Location:** 100 Cesar Chavez Student Center  
**Hours:** M-F 9am-5pm  
**Atmosphere:** Students studying, eating lunch, checking email  
**Noise level:** not a quiet study space, noisy especially around lunch time  
**Comment:** You can study and eat here, comfortable couches, study tables, a microwave and coffee for .25 cents

### Doe Library North Reading Room
**Location:** Second floor of Doe Library (next to Memorial Glade and Moffitt Library)  
**Hours:** M-F 8am-9pm; Sat 9am-5pm; Sun 1pm-9pm  
**Atmosphere:** Very conducive for being productive  
**Noise level:** SILENT; don’t even try to breathe or move your chair  
**Comment:** Great place to get down to business

### Café Milano
**Location:** On Bancroft right past Telegraph (next to Jamba Juice and Carvel Ice Cream)  
**Hours:** M-Th 7am-12pm; Fri 7am-10pm; Sa/Su 8am-10pm  
**Atmosphere:** Usually crowded and social, but many students studying all the time  
**Noise level:** Loud but still good if need distraction or in a group  
**Comment:** Great coffee and snacks while studying

### Cesar Chavez Student Learning Center/Atrium
**Location:** Lower Sproul  
**Hours:** M-Th 8am-6pm; Fri 8am-5pm  
**Atmosphere:** Definitely a place just for studying, learning, and getting help; many students, many tables and chairs  
**Noise level:** Dull roar/good for group study sessions, meetings, or students who do well in settings with background noise  
**Comment:** Tutoring available; also study groups, workshops

### Free Speech Movement Café
**Location:** Connected to Moffitt Library (next to Doe)  
**Hours:** M-Th 6:30am-2am; F 6:30am-10pm; Sa 9am-10pm; Su 1pm-2am  
**Atmosphere:** Always crowded full of students and faculty  
**Noise level:** High  
**Comment:** Great coffee and meals/snacks, large outdoor area for group study sessions or just to study alone in fresh air; popular place on campus

### C. V. Starr East Asian Library
**Location:** Across from Doe next to Memorial Glade  
**Hours:** M-Th 9am-9pm; Fri 9am-5pm; Sat 10am-5pm; Sun Noon-8pm  
**Atmosphere:** Beautiful new building, relaxing setting, never very crowded  
**Noise level:** Quiet  
**Comment:** Newer building, so it’s less crowded and sooo nice; great place to study and look at really old cool books

### IGS Library
**Location:** Moses Hall across from Doe next to Memorial Glade  
**Hours:** Weekdays 9am-5pm  
**Atmosphere:** Small study area that’s never very crowded  
**Noise level:** Quiet  
**Comment:** This is a great unknown place to study!

### Memorial Glade
**Location:** In between Doe Library and the new East Asian Library (C.V. Starr)  
**Atmosphere:** Outdoors; large grassy area great for reading/studying alone or with others; relaxing  
**Noise level:** Quiet unless there’s something going on  
**Comment:** Good for picnics or naps too!

### Arleigh and Ruthy Williams Grove
**Location:** Behind Stephens hall, in the trees next to the creek  
**Atmosphere:** Outdoors; feel closer to nature 😊  
**Noise level:** Peacefully quiet (unless something’s going on near there)  
**Comment:** There’s a bench and a couple of tables in the area; great place to relax and listen to the sounds around

### Doe Library Study Rooms
**Location:** Gardner (Main) Stacks; from main entrance go left through computer room and down stairs (Levels B, C, and D)  
**Hours:** Doe Circulation Desk open M-Sat 9am-8:45pm; Sun 1pm-8:45pm  
**Atmosphere:** Great you get your own room for yourself or your group with large table/chairs and a chalkboard  
**Noise level:** As quiet or loud as you want it to be  
**Comment:** You can rent these rooms for up to 2 hours by checking out a key at the Doe Circulation Desk

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Developed by Marissa, Fall 2008 Transfer, for the Education 198 Resource Assignment
Student Services You Should Know About

Transfer, Re-entry, and Student Parent Center (TRSP) 
100 César Chávez Student Center
(510) 642-4257
http://trs.berkeley.edu

Educational Education Program (EOP)
119 César Chávez Student Center
(510) 642-4257
http://slas.berkeley.edu

Student Learning Center
1 tutorials, study groups, drop-in writing and study strategy resources
César Chávez Student Center
(510) 642-9494
http://slc.berkeley.edu

Disabled Students’ Program (DSP)
260 César Chávez Student Center
(510) 642-0518
http://dsp.berkeley.edu

Academic Achievement Programs
2515 Channing Way
Berkeley, CA 94720-2410
(510) 642-7935
http://www.aad.berkeley.edu

University Health Services
prevention, medical care & attention
(Tang Center), 2222 Bancroft Way
(510) 642-7202
http://uhs.berkeley.edu

New Student Services
Calso and the campus Resource Guide.
2515 Channing Way
(510) 642-4970
http://nss.berkeley.edu/

Lead Center
leadership development, service learning
102 Hearst Gymn
(510) 642-5171
http://lead.berkeley.edu

Housing
residential living and student services programs
2610 Channing Way
(510) 642-2456
http://www.housing.berkeley.edu/livingatcal/falltransfer.html

Financial Aid: Cal Student Central budget appeals, work-study, electronic fund transfers and more
120 Sproul Hall
(510) 664-9181
http://studentcentral.berkeley.edu

Cal Student Central: financial aid, enrollment, transcripts, residency, grades, diplomas
120 Sproul Hall
(510) 664-9181
http://studentcentral.berkeley.edu

Berkeley International Office
advising, work permission, and more
2299 Piedmont Ave
(510) 642-2818
http://internationaloffice.berkeley.edu/

Career Center
career and professional &/or graduate school planning
2440 Bancroft Way
(510) 642-1716
career.berkeley.edu

Education Abroad Program
study and travel abroad
160 Stephens Hall
(510) 642-1356
www.ias.berkeley.edu/bpsa/

Gender Equity Resource Center
advocacy and support services
202 César Chávez Center
(510) 642-4786
http://students.berkeley.edu/sas/geneq/

The Scholarship Connection
scholarship information and database access
301B Campbell Hall
http://scholarships.berkeley.edu

Multicultural Center
promotes community, academic progress and success
Hearst Field Annex D
http://multicultural.berkeley.edu/multicultural.html

New Student Services
Calso and the campus Resource Guide.
2515 Channing Way
(510) 642-4970
http://nss.berkeley.edu/

Lead Center
leadership development, service learning
102 Hearst Gymn
(510) 642-5171
http://lead.berkeley.edu

Housing
residential living and student services programs
2610 Channing Way
(510) 642-2456
http://www.housing.berkeley.edu/livingatcal/falltransfer.html

Financial Aid: Cal Student Central budget appeals, work-study, electronic fund transfers and more
120 Sproul Hall
(510) 664-9181
http://studentcentral.berkeley.edu

Cal Student Central: financial aid, enrollment, transcripts, residency, grades, diplomas
120 Sproul Hall
(510) 664-9181
http://studentcentral.berkeley.edu

Berkeley International Office
advising, work permission, and more
2299 Piedmont Ave
(510) 642-2818
http://internationaloffice.berkeley.edu/

Career Center
career and professional &/or graduate school planning
2440 Bancroft Way
(510) 642-1716
career.berkeley.edu

Education Abroad Program
study and travel abroad
160 Stephens Hall
(510) 642-1356
www.ias.berkeley.edu/bpsa/

Gender Equity Resource Center
advocacy and support services
202 César Chávez Center
(510) 642-4786
http://students.berkeley.edu/sas/geneq/

The Scholarship Connection
scholarship information and database access
301B Campbell Hall
http://scholarships.berkeley.edu

Multicultural Center
promotes community, academic progress and success
Hearst Field Annex D
http://multicultural.berkeley.edu/multicultural.html
Financial Aid Information

File your FAFSA or FAFSA Renewal every year. **Deadline, March 2.**
You can update/change your addresses on Bear facts. Keep your addresses updated at all times. The Financial Aid and Scholarships Office (FASO) has launched a new online financial aid site for students called MyFinAid.
This site replaces the financial aid web pages that existed in Bear Facts. You will need to log in with your CalNet ID:

**What's new in MyFinAid:**
- Information is live. Changes made by FASO or by the student are viewable within seconds.
- You can report changes in your budget or enrollment online.
- An online FERPA form allows FASO to speak to persons you have authorized about your financial aid.
- Most forms that are required to complete your file are available for instant downloading.
- Eligible students can convert work-study to loan or loan to work-study online instantly.

**The financial aid on-line Offer Letter allows you to:**
- Access an up-to-date view of your financial aid awards
- View important messages regarding your personal financial aid awards
- Learn if your offer letter is incomplete and what documents you must submit to complete your application
- Accept or decline your awards
- Report additional resources that you expect to receive, such as Scholarships and fellowships; these resources will replace dollar for dollar any work study and subsidized loan(s)
- Make corrections to your enrollment plan and/or expected graduation date
- Check to see if your EFT (Electronic Fund Transfer) is active
  Sign up for EFT at http://eftstudent.berkeley.edu to expedite refund(s)

**Disbursements:**
- You may expect your refund(s) the week before the first day of instruction, if and only if, your file is complete, you've enrolled in 6.5 units, and you have no block(s).
- Administer your refund wisely. You are responsible for the payment on any charges to your CARS account. More aid than expenses = refund. Less aid than expenses = CARS bill.
- You will be notified via e-mail of any changes to your awards. Keep track of these changes.
  In later versions, you will also be able to convert between loan and work study awards.
- Forms related to missing documents and appeals are found at http://students.berkeley.edu/finaid/undergraduates/forms.htm
- 87% of students get EFT (Electronic Fund Transfer). Students not on EFT have to stand in long, long lines for their refund check.

From the UC Berkeley Financial Aid website
Grants
Grants are awarded on the basis of financial need and do not have to be repaid. All grants are awarded based on full-time enrollment and you must meet all criteria for the specific award. You are automatically considered for all grants.

<table>
<thead>
<tr>
<th>Subsidized vs Unsubsidized Loans:</th>
</tr>
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<tbody>
<tr>
<td><strong>Subsidized Student Loan</strong></td>
</tr>
<tr>
<td>A loan that is subsidized means that the federal government is paying the interest on the loan while the student is enrolled at least half-time. When the loan goes into repayment the student will be charged interest.</td>
</tr>
<tr>
<td><strong>Unsubsidized Student Loan</strong></td>
</tr>
<tr>
<td>Students or parents who have unsubsidized loans are charged interest on the loan as soon as the loan is disbursed. Although students do not have to make payments while they are enrolled at least half-time in college, interest is being charged on the loan. Parents who are taking out PLUS loan are required to begin making payments on the principle and the interest of the loan after the last disbursement for the academic year. All PLUS loans are unsubsidized.</td>
</tr>
</tbody>
</table>

What is work-study and how does it work?
Work-Study--The Federal Work Study program provides undergraduates with part-time employment during the school year. The federal government pays a portion of the student's salary, making it cheaper for departments and businesses to hire the student. For this reason, work-study students often find it easier to get a part-time job. The subsidy makes you a highly sought-after employee. Eligibility for FWS is based on need. Money earned from a FWS job is not counted as income for the subsequent year's financial aid application. Work Study gives you the opportunity to earn money rather than increase loans. In some instances you may be able to convert loans to work-study. Please consult the financial aid website for more information. http://students.berkeley.edu/finaid/home/work.htm

Student Budget Appeal Process
You are allowed to submit a request to increase the size of your standard budget for certain expenses that are above the standard amounts: The cost of your rent and utilities, the cost of your University Residence Hall, the cost of purchasing a computer (but you can only request this once every three years), the cost of uninsured medical, dental, or optical expenses, or child care. The Budget Appeal Form goes into detail into which expenses can be claimed. This form is available on the forms page of the financial aid website. It may take several weeks before it is reviewed. In most cases an approved Budget Appeal will result in additional loan or work-study. To find out more about this process, you should consult a financial aid advisor in 120 Sproul Hall.

Dependent Student ~ Is a student who must provide information about their parents' income and assets on the FAFSA. Generally speaking, this is a student who is under 24, an undergraduate, is unmarried and has no dependents.

Independent Student ~ An independent student does not need to provide information on their parents. If the independent student is married, she/he must provide financial information on the spouse. An independent student is defined by being one of the following: Being 24 or older, being married, having dependents, being a veteran, a graduate student, or being an orphan or having been a Ward of the Court.

Satisfactory Academic Progress- To remain eligible for financial aid, students must meet satisfactory academic progress requirements. This includes being eligible for a specified number of semesters, earning a minimum number of units each year, and being in good academic standing with the University.
How Billing & Payment Services Work

CARS: Campus Accounts Receivables System (CARS)
Most student charges are billed through the Campus Accounts Receivable System (CARS). Items on your CARS account may include registration fees, campus housing and telephone, University Health Services, CalSO, library fines, and other miscellaneous debts. The charges may be due this month or sometime in the future. For example, housing contract charges are assessed in the summer for the following academic year and are due in ten monthly payments beginning in August. Billing statements are produced each month as long as the account has an outstanding balance or if the account had activity during the billing cycle. A courtesy email will be sent to students when a new billing statement is generated. However, students are responsible for keeping their billing account current, whether or not they have received the email notification.

Use BearFacts to:
- Access your CARS e-Bill statement.
- Submit electronic payment from a checking or savings account
- See up-to-date CARS account balances
- Confirm receipt of CARS payments
- Review list of refunds and aid disbursed issued through CARS
- Review the status of your financial aid
- Obtain information on financial, academic, or administrative blocks on your registration
- Confirm processing of health insurance waiver or residency status

CARS information on BearFacts is updated nightly.

PAYMENT OPTIONS

In-person options, including cash payments, are no longer accepted at our service windows. Credit card payments are not accepted. (studentbilling.berkeley.edu)

Electronic Payment Options
1. Pay via the One Time Payment Gateway:
2. Pay via your bank’s online bill payment service:
3. Pay in foreign currency
4. Pay via wire transfer:

Check Payment Options
Pay via check:
Payments by check or money order must be issued in U.S. dollars drawn on a U.S. bank. Make checks payable to UC Regents. Include your Student ID or UCB ID number on the memo line of the check (via mail or by depositing it in our drop box).

Mail checks to:
University of California, Berkeley
Payment Services
140 University Hall, MC #1111
Berkeley, CA 94720-1111

Note: Outside Agency Scholarships
Checks for scholarships from outside agencies, including the California State Governor’s Scholarship Program, should be mailed to:
University of California, Berkeley
Financial Aid & Scholarships Office
250 Sproul Hall #1960
Berkeley, CA 94720-1960

Drop Box location:
Our drop box is located at the entrance of University Hall on the 2199 Addison Street side.

The Emergency Loan Program
The Living Expense Loan is available to students registered in the current semester (those students who are enrolled in units and have paid the minimum required fees). The maximum loan amount is $775. Exceptions require approval from Financial Aid Counseling Staff.
Finding the Right Housing

University housing is guaranteed to all fall transfer admits, not applying to family housing, who apply by the deadline. You must adhere to all deadlines and a residence hall or apartment offer will be emailed in late June. Spring admits are not guaranteed housing in university sponsored residential living however, the chances of an assignment are excellent if you apply by the deadline and include a broad selection of housing choices. For more information see: housing.berkeley.edu

Campus Housing designed for transfer students:

1. **Wada Apartments** at the Unit 2 complex houses 175 transfer and upper division students in double and triple single gender occupancy rooms. Innovative educational programming designed to aid academic success is offered. Located at 2650 Haste Street, Berkeley.

2. **Channing Bowditch Apartments** offers upper division undergraduate housing. The building lodges 226 students and 4 student staff in single gender 4 bedroom, 2 bedroom townhouse apartments. Most apartments are 2 bedrooms with double occupancy bedrooms, shared kitchen, bathroom and living room. In-room data lines are available. Meal plan is not included. Located at 2535 Channing Way.

4. **Student Family Housing**
   Living in Family Student Housing is the perfect opportunity for students to enjoy all the benefits of an organized, family community. The University of California offers two Family Student Housing sites named University Village and Smyth-Fernwald. Over the years, these sites have become active, supportive communities for registered UC Berkeley students juggling family and educational responsibilities. Located at 2610 Channing Way (510) 642-4109, email: apts@berkeley.edu

Exploring Other Options:

**CASA Joaquin Murieta:** Casa is a multi-ethnic student housing cooperative for 40 students attending UC Berkeley. The mission of Casa is to provide both a great place to live as well as a vibrant community, defined by academic and personal success, leadership development, social justice, and cross-cultural understanding. The Greenlining Institute, a national multi-ethnic public policy organization, operates Casa and connects interested residents with leadership opportunities. Just two blocks from the campus, Casa is much more affordable than some other local options. Applications are accepted on a rolling basis. It is to your advantage to apply as early as possible. For more information, contact Stacy Maldonado at stacym@greenlining.org To apply, visit: http://greenlining.org/academy/casa.php

**Cal Rentals**- (fee involved) Cal Rentals is a service offered by Residential and Student Service Programs that assists you with making informed choices about the various housing options available to you. In addition to providing housing counseling, Cal Rentals offers a rental listing service for students who want to live off-campus in Berkeley or one of the surrounding communities. For more information see the web site: http://calrentals.housing.berkeley.edu

Some of this information is taken from the Housing website.
Living in the CO-OPS

What’s a co-op?
- The Berkeley Student Cooperative (BSC) provides low cost housing to students and fosters a cooperative community in each house. There are 20 housing options which are all just a few blocks away from campus, and it includes food, utilities, other amenities! The houses and apartments range from 17 to 150 students that live together. All rooms include furniture (bed, desk, drawer).

Sounds awesome! How do I get in?
- There is application that can be found on the BSC’s website: www.bsc.coop. The application is $50 but $40 is refundable if you are not offered a housing contract. You must be a full-time student.

What are the rates like?
- Rent is paid in three separate installations and it averages out to $745 including food, utilities, and other amenities depending on the house! The apartments are a little less costly, but they do not include food.

Wait, why is it so cheap?
- Every member of the house is expected to complete 5 hours of workshift a week. Workshift is another term for chores and includes tasks such as washing dishes, cleaning different common space areas, cooking, etc. Workshift can also be accomplished at the central office and kitchen where you do clerical tasks or prepare/deliver food to the houses.

What co-op should I live in?
All the houses are unique and have different house cultures, but all have a great community environment!

- Small Houses
More on the Co-ops.....

**Small Houses**
If you are looking for a quiet environment, smaller houses are the way to go. Smaller houses include: Kidd (17 residents), Euclid (24), Afro (21), and Wolf (29). Smaller houses offer more of a family environment since their size is relatively small, and a tight-knit community is usually formed. Small houses are nice because they are quieter and a lot more relaxed than the bigger houses, but smaller houses are harder to get into if you are a new member. Housing spaces are based on a point system (more information on this can be found on the website).

**Medium Houses**
If you are looking for a place that is great to study and be social, medium sized houses are for you. There is a great harmony between both aspects, and there are more housing options available. Medium sized houses have more common space than smaller houses obviously because there is more space. It can be less intimate than smaller houses, but close bonds are still formed through house social events. Medium sized houses include: Andres Castro Arms (56), Davis (36), Hoyt (60, women only during the academic year), Lothlorien (58, vegetarian themed), Oscar Wilde (38, LGBTQIA & Queer Themed), Ridge (38), Sherman (40, women only), Stebbins (64).

**Large Houses**
Large houses have a variety of people where it is possible to meet someone new every day. The houses are generally louder and are well known for their social events. Despite it's party reputation, there are still quiet spaces and bigger houses offer more amenities than other houses (for example, Cloyne has a hot tub!). There are two large houses and they are located near the northside of campus. There is Casa Zimbabwe (124) and Cloyne Court (149). These houses are generally easier to get in because there are much more spaces available.

**BOARDING**
If you are unable to live in the co-ops, you can still be part of the community by boarding; this means having meals at the co-ops and partaking in events. There are different plans available and this is a way to accrue points.

Detailed information can be found at www.bsc.coop
Other Housing Options

**CO-OPS (USCA) University Students’ Cooperative Association**
The University Students’ Cooperative Association is a private, nonprofit housing alternative owned and operated by its student members, not by the University. The Co-op system houses over 1200 students in 20 two-and three-story houses and apartment buildings. The various “personalities” of each Co-op exemplify the diversity of lifestyles at Berkeley. Each house is independently managed by elected house members, and every member contributes work shift time to running the Co-op. For more information please visit the website at: www.bsc.coop

Application Procedures for CO-OPS:
You should apply to the Co-ops immediately, without waiting for notification of Berkeley admission, as assignments are made on a first-come, first-served basis. You may apply at any time and must submit a $60 deposit ($35 for Educational Opportunity Program (EOP) students). The $60 consists of a $50 refundable deposit and a $10 non-refundable application fee. If you join the Co-op, the application fee is credited to your membership fee. For an application and more information contact:
Berkeley Student Cooperative
2424 Ridge Road,
Berkeley, CA 94709,
(510) 848-1936,
e-mail: www.BSC.coop

**The Convent**
This is a student co-op providing housing for 25 re-entry and graduate students. Formerly occupied by nuns, the facility has large communal areas, and all rooms are singles 848-1936). Located at 1601 Allston Way in Berkeley. www.bsc.coop

**The Hillegass Parker House**
It houses graduate, re-entry students, visiting scholars, and faculty. Students need to verify their eligibility before they can be assigned. The house has 57 single bedrooms. The contract period is for the full academic year (Fall and Spring) with the option to cancel the Spring portion of the contract by November 9 without penalty. The price includes utilities, and full access to a large common kitchen stocked with dishes, utensils, pots, pans, etc... Food is not included in the rent. The work-shift requirement at the House is 2.5 hours per week. Located at 2545 Hillegass in Berkeley. www.bsc.coop

**Berkeley International House**
Established in 1930, International House (I-House) is a residence and program center for more than 600 students, primarily at the graduate level. Half of the residents are from the U.S.A. and the other half represent over 60 countries. I-House activities are designed for intercultural exchange through sports, dances, tours, and weekend outings. Please visit our web site at http://ihouse.berkeley.edu Admissions Office, International House, 2299 Piedmont Avenue, (510) 642-9470 e-mail: ihouse.berkeley.edu

**Craigslist- San Francisco/Bay Area**
Provides local listings for available housing throughout the bay area. A wide range of options including, apartments / housing rooms/shared, sublets / temporary housing. Be aware that this is a public site. Use good judgment when visiting locations and submitting fees.
Residency Matters

California Residency for Tuition Purposes:

Establishing California Residency for tuition purposes can be a challenging task, especially as a transfer student. At the community college, the rules for establishing California residency for tuition purposes are different and more relaxed than what they are at UC Berkeley. You might have attended a California Community College as a non-resident for the first year but then achieved residency status the following year, however, when transferring to Cal, you can suddenly be classified as a non-resident for several reasons. If you are classified as a non-resident when you transfer to Cal and want to appeal that decision, consult the residency office, advisors and at the Student Advocate’s office who can help you with your specific case.

New students: You are required to submit an online Statement of Legal Residence (SLR) via Bear Facts by the deadline indicated on the online SLR. Failure to submit an SLR will result in your being classified as a nonresident and assessed the additional nonresident fee. Your registration may also be blocked.

Steps of the Appeal process:

- Do your homework: Read and know the laws concerning how Residency for tuition purposes is established. Check out the California Education Codes website for a list of Education codes pertaining to the establishment of residency at University of California.

- Talk to people who have already gone through the process. Again, the TRSP center and the Students Advocate Office can help in this area.

- Gather all the required and supporting documents for your case. This may include statements from your community college, financial receipts, bills, bank statements, etc. If you need supporting statements from individuals, have them notarized to make them official documents.

- Writing the letter of appeal should be done in a professional matter. Make an appendix of all of your supporting documents and refer to them in your letter. State your particular circumstances and situation clearly and substantiate with evidence.

- Questions regarding residence requirements can be directed to the campus Residency Affairs unit at orres@berkeley.edu or 510.642.5990. The website provides useful information on the policies governing residency: http://registrar.berkeley.edu/Residency/legalinfo.html
You can also find answers to frequently asked questions like:
What is the Statement of Legal Residence? How long will it take? When is it due? How do I complete the Online SLR? What happens after I complete the Online SLR?

Questions?
Office of the Registrar
Cal Student Central
120 Sproul Hall
510.664-9181 Counter hours: M-F, 9:00 a.m. - 4:00 pm.
How to Get Around: Transportation Services

Public Transportation:
AC Transit
What is AC Transit?
The Alameda-Contra Costa Transit District is a bus line that serves 13 cities and nearby areas in Alameda and Contra Costa counties. There are several AC Transit stops around the UC Berkeley campus that are accessible for riders. (For schedules and maps, look at the AC Transit website below.)

Unlimited Rides on AC Transit with a Class Pass
With a Class Pass, Cal students get unlimited rides on the AC Transit. You may pick up your Class Pass at the Cal 1 Card office located in Lower Sproul Plaza. Be sure to bring with you your Cal Photo ID card. You can also get your Class Pass online, through the Class Pass Distribution System website.

Websites: AC Transit: http://www.actransit.org/
Class Pass: http://pt.berkeley.edu/pay/transit/classpass
Class Pass Distribution System: You may pick up your Class Pass at the Cal 1 Card office located in Lower Sproul Plaza, Monday through Friday, 9:00 a.m. - 4:30 p.m. Be sure to bring your Cal Photo ID card with you to verify your student status.

Shuttle Services
Bear Transit:
What is Bear Transit?
UC Berkeley’s shuttle system free* for everyone including the community!

Night Safety Shuttle:
365 days a year, between 7:30 pm to 2:00am, you can ride the Night Safety Shuttle for free!
The shuttle runs from certain stops on campus to BART, Clark Kerr campus and residence halls. (Refer to the Bear Transit website for Night Safety shuttle routes)

To-Your-Door Shuttles stop at selected places and will drop you anywhere within service boundaries. (Refer to the Bear Transit website for To-Your-Door shuttle routes and service area boundaries)

Owl Service (510) 642-6760
The Owl Service runs between 3:00am to 6:00am, and will pick you up and drop off passengers by phone request within their service boundaries. (Refer to the Bear Transit website for service area boundaries)
Website: Bear Transit: http://pt.berkeley.edu/around/transit/routes

BART:
BART Website: http://www.bart.gov
BART stands for Bay Area Rapid Transit and is a bay area subway system that can take you as far as San Francisco, Fremont, Pittsburg, Pleasanton, and Richmond. For more details on where BART stops, look at their website. Some BART stations have FREE parking! Richmond, El Cerrito Del Norte, El Cerrito Plaza, North Berkeley, Ashby, and Mac Arthur.
Parking for Commuters
For most campus parking areas, you must display a valid parking permit in your vehicle. Exceptions are public parking lots with dispensing machines or parking attendants where hourly rates are available. There is an extensive range of permit types, once you have identified the permit you need, purchases can be made online or at the Parking & Transportation office. [http://pt.berkeley.edu/](http://pt.berkeley.edu/)

**Student Parking Permits**
To qualify for a permit, you must be a currently registered student at UC Berkeley, living outside of a two-mile boundary from campus. Because permit rates vary by time, parking areas, and permit types, access the website to find out which permit you may qualify for.

Parking Permit: [http://pt.berkeley.edu/pay/permit/student](http://pt.berkeley.edu/pay/permit/student)
Permit Rates: [http://pt.berkeley.edu/pay/permit/permitlist](http://pt.berkeley.edu/pay/permit/permitlist)

**Street Parking (Meters)**
Parking on the street and paying by the meter is also an option for drivers. But be aware that space is limited. Give yourself enough time before class to find parking, and be aware that meters range from 30min, 1 hour, 90min, and 2 hour limit.

**Residential Parking Permits**
The permit must be purchased by a Berkeley resident at Berkeley City Hall.
- Annual Residential Permit: $45
- 1 Day Visitor Permit: $2.25 (limit 20/year)
- 14 Day Visitor Permit: $23

**City of Berkeley Parking info:** [http://www.ci.berkeley.ca.us/contentdisplay.aspx?id=8246](http://www.ci.berkeley.ca.us/contentdisplay.aspx?id=8246)

**Public Parking Lots**

**Sather Gate Garage**
2431 Channing Way (2 blocks from campus!)
Mon-Sat 7:00am to 1:00am, Sun 8:00am to 10:00pm

**Center Street Parking Lot**
2025 Center Street (between Milvia and Shattuck)
Mon-Fri 5:15am to Midnight, Sat 7:00am to Midnight, Sun 12:00 noon to midnight

**Berkeley Way** (Metered Parking Lot)
Henry (One Block North of University).
112 Duncan Parking Meters that allow for parking of two or four hours.

**Oxford Street Lot**
Oxford Street (between Allston Way & Kittredge Street) Mon-Sat 8:00am to 12:00am

Just for Commuters:
Join the commuter message board, receive commuter news and announcements, and network with other commuters at Cal: [http://commuter.berkeley.edu/](http://commuter.berkeley.edu/)
Education 198

November 27th, 2012

The End of the Beginning: A Traveler’s Experience

I’m not going to lie, being a commuter student is a terrible thing. But sometimes you just can’t get around it. Sometimes things don’t go exactly how you planned it (money did not come through, apartment situations fell by the wayside, etc.) and you live just close enough to commute to school everyday. This is my situation. I live in San Francisco and commute to Berkeley by car or Bart practically everyday. I have met a few other commuters over the course of the semester but it does not compare to the oodles of other student who live within walking distance from campus. The following are some of the challenges I have faced by commuting to school everyday and how I am slowly making my place here at Cal.

First, as a commuter student, initially I had an overwhelming sense that I do not belong. It’s a very lonely feeling. You might feel disconnected from the campus, just as I did. This is normal but not easily remedied. What I have found to combat this is to just be on campus as much as you can. Make the effort to travel to school each day, even if you don’t have a class. Schedule meetings with counselors, sit in the library to work or read, or just meet up with friends. The important part is that you are on campus. This leads into my second point: making friends.

This can prove to be very difficult if you A) do not know anyone already at Cal and B) are not here everyday. It’s hard to meet up with potential friends for lunch or a study session if you are not flexible enough to be on campus everyday. Coming into Cal, I knew no one aside from the handful of acquaintances I met during orientation. Where is the best place to find
people? In your major classes of course! If you are in a smaller major especially, you will see those same students in your classes for semesters to come. You already know that would have similar interests and they make great study buddies. Why work on your five-page final study guide alone when you can split it up and collaborate with your classmates? There is a common saying: work smarter, not harder. Never forget it.

If you have not learned this yet from your years at community college, you need to make it top priority from here on out: make at least one friend in each of your classes (more is definitely preferable). I have always been used to working alone while in community college and never found it was necessary to collaborate with other students. But during my transition, I quickly learned that if you want to succeed in all of your classes (and not just one) you need to find buddies. Whether it’s splitting up study guides, collaborating on class notes, discussing upcoming assignments, or catching up on missed classes, buddies are necessary for success.

There might be a time when you are assigned a study guide that might be literally impossible for you to complete all by yourself (believe me, they exist) and the most important step at this point is to grab a few buddies (or ten) and split the work up. Yes, I know your “Type A” personality might not be able to handle the lack of control but believe me: you will survive. It’s the only way I have.

My last point (and this goes back to commuters) is to find your space within the university. Find out where your best place to study is, where your best place to sleep is, where your favorite cup of coffee or sandwich is made and make it your own. This is a big university and there are a ton of lounges, cafés, and quiet study areas for you do what ever you need to get done. Get confortable and immerse yourself in this amazing environment. The whole school is buzzing with academic spirit and it can be quite motivating to be a part of that environment. For
those who commute: don't just scurry away home when you are done with your classes for the
day and for those living in dorms: enjoy that the university is a your fingertips and take
advantage of it. No matter your situation, you are paying the money and the university is yours.
It's just up to you to use it.
UC Berkeley offers a comprehensive package of alternative programs to encourage the use of alternative transportation to reduce traffic and parking demand and contribute to the protection of the environment. 53% of campus faculty/staff and 92% of students commute by transportation other than a single occupant personal vehicle.

**Storage Lot Parking:**
If you are a Cal Student with a car living in downtown Berkeley, you can park your car three (3) miles from campus, at the Storage Lot Parking for $30.00 per month.
For more information, contact:
University Parking & Transportation Office
2150 Kittredge Street (510) 643-7701

**City Car Share:**
City CarshareCity CarShare, a local non-profit car-sharing membership organization, has been operating on campus for several years. The City CarShare vehicle is located in the Dana/Durant Parking Lot. Members have access to the UC Berkeley campus vehicle, as well as to the complete City CarShare network including Downtown Berkeley pods. For more information visit: http://www.citycarshare.org/
Berkeley/Oakland map: http://www.citycarshare.org/crm/maps/eastbay/33.shtml

**Zipcar** is offering UC Berkeley students, faculty and staff discounted annual memberships. Zipcar offers pickup trucks, convertibles, hybrids, MINIs, BMWs, Volvos, Outbacks, and many more makes and models to fit your mood or needs. Use fees include gas, insurance, a reserved parking spot, free miles and satellite radio. Zipcars live in neighborhoods throughout San Francisco, Berkeley and Oakland. And your membership is universal … use your Zipcard in Boston, New York City, Washington DC, Chicago, Toronto, London and more cities coming soon. Applications are available on-line: http://www.zipcar.com/calstaff

**U-Save, U-Go!** Drive by the hour, save money and the environment. U Car Share has cars parked in many UC Berkeley lots, and even a moving van available near campus. U Car Share cars are a great way to get around, and offer very low, student friendly rates. The Promo code to sign up for free (a $50 value), BERKELEY2009 (this code is case sensitive). No annual fees. For more information visit ucarshare.com.

**Biking to campus:**
Both the City of Berkeley and the University offer an extensive network of bike and pedestrian-friendly routes, and efforts are ongoing to improve access and facilities for cyclists and walkers.

**Campus bicycle information**
http://pt.berkeley.edu/around/bike/info
Bike routes
http://bicycling.511.org/
Bikes On BART
Your Student Rights & Responsibilities

Students Advocate Office
The Student Advocate's Office (SAO) is an executive, non-partisan office of the student government at UC Berkeley that offers representation, help, and advice to any student or student group involved in a dispute with the University. Assistance is provided for a broad variety of problems, including conduct violations, grade disputes, enrollment issues, financial aid problems, establishment of residency, discrimination, and harassment. All assistance is free and confidential. 204 Eshleman Hall, 642-6912
http://advocate.berkeley.edu

Ombuds for Undergraduate
The Office of the Ombudsperson for Undergraduates provides informal and impartial conflict resolution services. The Ombudsperson operates as a designated neutral and independent agent of justice in University related matters, including academic as well as administrative concerns. All matters referred to this office are held in strict confidence. The only exceptions, at the sole discretion of the Ombudsperson, are cases where there appears to be imminent threat of serious harm. (appointment; 642-5754)

Student Legal Services
The Attorney for Students can advise you regarding your legal rights and obligations if you have a problem with or question about the law. The attorney is available on Mondays, Tuesdays, and Wednesdays, 10am to 4pm, during the fall and spring semesters and on Tuesdays, 10am to 3pm during the summer. You need your current Cal Photo ID for an appointment for free consultation. For an appointment, call (510) 642-5171 or stop by 102 Sproul Hall. If you require legal representation, you will be referred to the appropriate resources.

Student Judicial Affairs
Academic Violations
Cheating is defined as fraud, deceit, or dishonesty in an academic assignment. Plagiarism is defined as the use of intellectual material produced by another person without acknowledging its source, furnishing false information in the context of an academic assignment, creating an improper academic disadvantage to another student or an improper academic advantage to oneself, interference with courses of instruction, theft or damage of intellectual property, selling or distributing course lecture notes or other materials without the express permission of the instructor. For more information please visit the Office of Student Life: Student Judicial Affairs Address:326 Sproul Hall, 510.643.9069: Email: osc@berkeley.edu

Student Responsibility
The university expects students to assume responsibility for their own progress. You are responsible for the academic policies and procedures and any subsequent deadlines. Stay informed by seeking out information, asking for help, making use of resources and getting connected.
Utilize Your Life and Professional Skills: Overcome the notion that you need to throw out your old approaches and learn “the Berkeley way.” While you will stretch, develop, and increase your abilities here, recognize that your skills are what earned you this opportunity to study at Cal—and that’s not just limited to your academics. You know how to get things done and have a host of additional skills from your professional and life experiences. Those skills are extremely relevant in a place like Cal. Own your place here—you’ve earned it!

If You’re Feeling Obviously Nontraditional or “Other”: It’s normal to feel a little different in the sea of traditional-age Berkeley students, but recognize that you are part of a significant community of students who are 25 and older on this campus. Also note that most professors love having re-entry students in their classes because you take your academics seriously, come prepared, and are completely invested in this experience.

Enhance Your Visibility: Don’t let looking or feeling different cause you to “fly below the radar.” You may feel different and even look different from many traditional Berkeley students, but that doesn’t need to be a negative. Use this opportunity to continue to stand out in positive ways. Be known by your professors, and if you’re changing careers—consider internships. Whatever your age—consider the possibility of graduate studies. Take full advantage of the services and opportunities here and never limit yourself because you think that you might be a little old.

Take a Class Specifically Designed for Adult Re-entry Students: This is an ideal opportunity to build your Berkeley network, and gain insights regarding strategies for making the most out of your time at Cal. Through the class, Adult Learners in Higher Education, students not only serve as a source of mutual support, but also benefit from experienced re-entry students who recently completed their transition to studies at Cal.

Consider Specific Financial Aid Appeals Common to Re-entry Students: Most re-entry students work right up until the time they begin studies at Cal (and some even continue throughout their time at Berkeley). Recognize that your current financial aid offer is based on last year’s tax information, so if you will no longer have that same income, consider a Student Contribution Appeal. A Student Budget Appeal can also help address additional expenses beyond the standard student budget.

Remember Why You Chose to Attend Berkeley: Whether for the academic reputation, or for an opportunity to work with particular professors—remember why you chose Cal. While it can sometimes feel like you’re “behind” as you look at other students, try not to rush your time here to advance to the next level. We never hear re-entry students reflect on their time at Berkeley by saying, “I should have pushed through faster!” but rather many regret not making full use of the resources during their time at Cal. It’s very easy to feel pressured here (even in good ways), but work to make Berkeley your own; don’t let Berkeley own you.

Program Director: Ron Williams
108 César E. Chávez Student Center
tel: 510-642-7417 / e-mail: ronwilliams@berkeley.edu
Top Ten Tips for Transfer Student Parents
(from fellow parents who have been there!)

1. Banish Guilt: Your time at Cal is an investment in your family’s future.

2. Just Say No To Self-Doubt: It’s not unusual to feel like an impostor, but there’s been no mistake...you are exceptionally capable to have achieved an invitation to attend Cal while raising a family.

3. Plan Your Schedule With Your Children In Mind: You’ve already proved that you’re an overachiever...just by getting here! Cal’s work load takes reading and study time to a whole new level, and you may need to take a reduced course load at some point to create a do-able balance between school and parenting. A minimum of eight(8) units is allowable in L&S, and as a Transfer Student you have six (6) semesters of financial aid eligibility, if needed.

4. Take a Student Parent Class: It will provide a support network that you didn’t know you needed.... and you may be surprised to find out just how important the support can be.

5. Prioritize: By the day, by the hour. The semester is deadline driven and time is your biggest challenge. Something’s got to give and only you can decide what can wait and what can’t. When you need to put your family first, see if you can be granted an extension on a paper or assignment. It’s okay to ask!

6. Avoid Getting Caught Up In The GPA Game: GPA does not equal self-worth! Just do your best, and learn from the triumphs as well as the disappointments. Plus reduced stress and anxiety translate into enhanced academic achievement.

7. Make Full Use Of Campus Resources and Support Services: You are purchasing student services whether you take advantage of them or not! Places like The Career Center (it’s not just for finding jobs), Research Programs and Internships can make a big difference in your time at Berkeley, but you’ll need to be proactive...they don’t come to find you.

8. Take The Time To Understand Financial Aid: Money can be a big source of stress, and you’ll want to maximize the resources you have to support your college education. Make time to apply for scholarships and when you have to borrow remember ...you’re a great investment!

9. Decompress: Leave yourself time to just be you; hold on to some things you do just for fun (without class work, or the kids...this time becomes more and more important as the semester progresses).

10. Pace Yourself: when you first get to Cal you may want to get through as fast as possible but pace yourself, you only get to do this once in a lifetime!

Program Director: Ginelle Perez
Tel:(510) 643-5729
Email: ginelle@berkeley.edu
International Transfer Students are a growing and thriving community at Cal. As International students you will benefit from the Cal experience most by developing strong networks and making use of the many resources and services the campus provides. Here are some important tips to help you navigate Cal.

Build Community and Connection
The International Students Association at Berkeley (ISAB) is an ASUC sponsored student organization aimed at providing an intellectual and social atmosphere for international, out-of state and domestic students. ISAB organizes various events such as the International Education Week (IEW), day trips to San Francisco, cultural shows, food festivals, potlucks and international dance parties. In addition to hosting cultural and social events, ISAB provides vital services and resources to international students via our International Student Development (ISD) committee. ISAB also work closely with other student organizations and the Berkeley International Office (BIO).

http://isab.berkeley.edu/

Scholarship Information
There are many scholarship opportunities for international students. One important resource is the Scholarship Connection Office. On the Scholarship Connection website you will find useful tips for searching and applying as well a data base of available scholarships for international students.

http://scholarships.berkeley.edu/other.php?option=international

Get involved with the Transfer, Re-entry and Student Parent Center (TRSP)
TRSP is your resource for information, advice and guidance. Stop by at any time if you have questions. Enroll in the 1 unit transition course for new transfer students. Check out our special events for international students and learn more about how to get involved with the International Transfer Student Project (ITS).

http://trsp.berkeley.edu/

Major Insights
This program is offered throughout the Transfer, Re-entry and Student Parent Center. It connects new transfer students with continuing transfer students in the same major. Learn about courses in your major, how to prepare for midterm exams, and other tips for managing upper division coursework in your major from a student mentor’s perspective. Sign up during the first week of classes by sending your request to trsp-majorinsights@berkeley.edu

Berkeley International Office (BIO)
A fantastic resource for international students, Berkeley’s International Office enhances your academic experience as an international student and scholar. BIO providing the highest levels of knowledge and expertise in advising, immigration services, advocacy, and programming to the UC Berkeley international student community.

http://internationaloffice.berkeley.edu/
Claim and confirm your VA benefits with the university ASAP
Since UC Berkeley must verify all VA benefits paid to students, reporting and confirming your chapter benefits early is key to receiving prompt payments. Visit Michael Cooper in the Office of the Registrar (120 Sproul Hall) to turn in your DD214 or NOBE (Notice of Basic Eligibility) form. At that time, Michael Cooper will provide you with a “Request for change of Program or place of training form.” Since the office can certify benefits 30 days before the beginning of the semester, plan on completing this process in early July.

Students receiving Chapter 35 Dependent Educational Assistance should visit Michael Cooper in the Office of the Registrar (120 Sproul Hall) to turn in provide the certificate of eligibility including the file number for their veteran parent.

Get to know your Cal veterans advocates throughout campus
Visit the following site to familiarize yourself with the growing list of campus advocates who are ready to assist you with making the most of your Berkeley experience:

http://trsp.berkeley.edu/veterans.shtml
Veterans Services - Office of the Registrar /
Transfer, Re-entry, and Student Parent Center / New Student Services /
Office of Undergraduate Admissions / Financial Aid /
Counseling and Psychological Services / Disabled Students' Program /
College of Letters and Science Advising / Career Center /
Cal Veterans Student Group

Begin or continue the documentation process for any service-connected injury
Sometimes service-connected disabilities are not evident when you are discharged. You should apply for VA Vocational Rehabilitation benefits if:

- You are a veteran or a service member awaiting a disability discharge.
- You have a VA combined service-connected disability rating of 10 percent or more.
- You believe that you are disabled due to your military service and have an application pending for service connection or are filing one with your vocational rehabilitation claim.

Connect with other Cal veterans on campus
Most Cal veterans have studied at another institution before Berkeley, may be older than 25, and may also be parents themselves. To find out more about The Cal Veterans student group, visit Ron Williams in the Transfer, Re-entry, and Student Parent Center (TRSP – 108 César E. Chávez Student Center). Talking to other Berkeley students who are veterans can help you strategize some best approaches for your studies at Cal. Through this group you can get insider information on topics ranging from the best places on campus to study to learning about additional resources and scholarship opportunities.
The Cal Independent Scholars Network (CISN) is dedicated to supporting undergraduate students at the University of California, Berkeley who have recently emancipated from foster care or are orphaned and certified independent as determined by the Financial Aid Office. The primary goal of CISN is to assist students in the program to realize their dream of graduating from Cal. By building community, CISN supports students in their transition into college and pathway through the University.

To ease students’ transition to the University, CISN offers individual mentoring, guidance, and referral to campus resources. CISN monitors students’ academic progress, personal development, and promotes the realization of students’ educational and career goals. CISN collaborates with the Financial Aid Office who identifies students for this program through admissions and self-reported financial aid data. After determining eligibility, students are invited to participate in CISN.

Eligibility Requirements:
Comprehensive CISN services are available to incoming freshmen, transfer students and continuing students at the University of California, Berkeley who meet the following criteria:

• Student emancipated from foster care within five (5) years of admission to the University,

  OR

• Both parents died before student turned 18, student completed high school within (5) years of admission to the University,

  AND

• Student qualifies as “Independent Student Status” under federal financial aid guidelines by the Financial Aid Office.

CISN Services to students who meet eligibility requirements:
• Residence Hall starter kits*
• Books and supplies*
• Supplemental financial aid*
• Assistance with computer needs or problems*
• Assistance with unmet medical, dental and optometric needs*
• Supplemental assistance with meals*
• Finals care package
• Monthly Academic and Enrichment Workshops
• Community building social events
• Mentors

*These services are available subject to funding levels and room in student financial aid packages.

For additional information, please contact:

Deborah Lowe Martinez, J.D.
Program Coordinator
Cal Independent Scholars Network
Transfer, Re-entry & Student Parent Center
109 Cesar Chavez Student Center
Berkeley, CA 94720-4260
TEL: (510) 642-6151
FAX: (510) 643-1963
E-MAIL: dlowemartinez@berkeley.edu
First Semester at Cal

Cal-ami? Cal-tastrophe? Apo-Cal-ypse? Surely, I am not the first to make these horrible puns, and surely, I was not the first to be worried upon my transition here. If you are reading this, you are not alone and yes, you really did get in. Also, keep reading this because you are bound to pick up some helpful stuff and get a laugh or two.

If there was one word I could use to describe my experience this semester, it would be “rollercoaster.” My list of ups is: I got sleep, I got a girlfriend, I got above average on my first midterm, I ate like a pig, I attended awesome company info-sessions, and I learned all about the values of my intended major (Computer Science, L&S). There is so much to do that you’re bound to find something awesome if you keep on looking. Use your time well because you are in for a fun ride.

Of course, there is a complementary list of downs: I lost sleep, said girlfriend broke up with me, I bombed a midterm, I ate like a pig, and I did not hit the ground running. That last one was so important I am going to say it again: I did not hit the ground running. This is not to say all hope is lost if you get behind, but it sure helps if you keep up with everything or even get ahead. Do readings, assignments, projects, studying, etc. as soon as possible. This semester, I learned that procrastination is no longer a feasible option if you want to remain sane, time management (Google Calendar – do it) is the best thing ever, I am (and you are) qualified to be
here, and there are so many places you can go to for help here at Cal that you'll never be alone again.

My glorious advice to you consists of the following: do not bite off more than you can chew, do not bite off too little, do not get a job until you are sure your schedule can handle it, do not sacrifice sleep if you can afford not to, make friends (seriously), and... IT IS NOT THE END OF THE WORLD IF YOU FAIL A TEST. Let me break these down. Do not do too much or too little, strive for that balance. Taking 13-14 units is a great idea and I endorse it, but it is ok to add more stuff to your schedule if you honestly feel you can handle it. No one can tell you what the perfect balance is but you. There is plenty to do here at Cal and you may miss out on something awesome if you fail to open your eyes and at least look around. My advice regarding the job comes from personal experience, I got a job before I was ready and it really stressed me out for a while. All I'm asking is that you look before you leap. This next point is really important, especially if you also have a major with a heavy workload: SLEEP. Seriously, it improves your health, you can concentrate better, you feel better, and so on and so forth. Do the best you can to sleep. Next, make friends. Don't shut your door and hide away from the world. Having friends has been invaluable; I cannot do it justice with words. Last, and certainly not least, do not drop out if you fail a test. You've come way too far for one bad test to dictate you. The reality is that one does not simply get straight A's like old times, it is much harder here and it takes time to adjust. Seriously, life goes on! I got a 30ish% on one of my midterms and I'm still alive. Yes, I cried. That's alright to do, even if you are a grown man like me. If you take anything away from this massive paragraph, take away this (rip it out if you want): don't give up, ever.
In conclusion, as I finish up the semester, I feel like I belong here. In time, you will too.

It wasn’t luck that got you here. It was you, as cheesy as that sounds. Yes, everybody is incredibly smart, including you. But we’re all just people, at the end of the day. We make mistakes and we learn from them. As this last week comes to an end, I feel ready for finals and the upcoming semester.